



## **TUSKEGEE ARCHITECTURE & CONSTRUCTION ALUMNI ASSOCIATION**

### **HIGHLIGHTS OF EXECUTIVE COMMITTEE MEETING**

#### **Greetings to all Tuskegee Architecture and Construction Alumni and Potential Association Members!**

The first series of Executive Committee Meetings was held in Montgomery, Alabama at the Offices of Barry Robinson, Architects on August 14, 2010 @ 10:00 am CST. Thanks to Barry Robinson for the coffee, juices and fruit and pastries that were provided.

The meeting was attended by Eric Archie-President, Wilford Ray-Past Secretary, Barry Robinson, Damian Barnes, Anthony Dixon-Chaplain, William Robertson-Past Treasurer, Roderick Fluker-Vice-President, Norman Davis, Richard Dozier, Tarlee Brown-Treasurer, Mike Conley-Secretary

This was the first of four (4) scheduled quarterly meetings for the Executive Committee Members and please remember that these meetings are open to any members of the TACAA Organization.

The meeting was opened by invocation by Anthony Dixon.

The first order of business was the review and approval of the meeting minutes from the June 19, 2010 meeting at the Offices of H.J. Russell. The 6/19/10 meeting minutes were reviewed and a motion made and passed for approval of the 6/19/10 meeting minutes.

- Dr. Richard Dozier gave a brief update of the current status of the programs in Architecture and in Construction. There were 10 Architecture and 10 Construction students that graduated last semester. 50% of these students are expected to go to Graduate School.  
The New Robert R. Taylor School of Architecture and Construction has been designated by the University to start this year and will start immediately this semester, we are no longer a Department. The University is on board with the new School and is working with the Dean regarding the budget and funding.

Dean Dozier's vision for the School is to become a "Center for Historic Preservation."

The Accreditation process is continuing and is expected to conclude in March 2011. We are close to completing the documents requested and expect to submit 99% of the required documentation by September 7, 2010. There will be a survey submitted to the



Alumni to get their thoughts on how they perceive the Architecture and Construction programs are operating. The Alumni needs to get involved and know what is going on with the programs and provide input and let the University know that we are solid as a unit for support regarding what needs to be done to help the programs. Presently with the semester starting so soon, there is a need for a Construction Dean/Manager to run the program. We need to help to recruit students. There is limited literature available on the Construction program to guide students to the School. We need to look at the Construction curriculum that is in place and determine if it will be the best approach for the new School.

- Committee Reports

TNAA Biennial Conference Report-not available. The attendee was out of town and not able to make this meeting.

Constitution/By-laws Amendments-The Committee for this task is in the process of reviewing for recommendations. Charles Raines, Wilford Ray are working on getting this document in place for recommendations.

Fund-Raising Events-Discussions at the June 19, 2010 meeting were to have a Roast or Golf Tournament with the name of H.J. Russell in the forefront to as a magnet. Additional suggestions were to look into using the new Robert R. Taylor School of Architecture and Construction as a vehicle to raise funds. School official name and ceremony to take place on February 2011.

There is MIT connection with Robert Taylor and this could be possible donation opportunity from MIT.

Agreement In Principal-Draft document for this agreement with the School and the TACAA Organization. This document would give TACAA and its member's first shot at doing work on campus for construction. Committee members are Tarlee Brown, Wilford Ray, William Robertson, Ben Cummings & Norm Davis. Suggestions to help with this get off the ground level include having a welcome session with the new University President (After selection and installation into office). We also would recommend to the University the use of a campus architect for campus construction.

Homecoming-Tent Event-There will not be a Homecoming meeting this year during Homecoming. Instead there will be "meet and greet" during the football game and after the football game.

During the game a tent will be set-up with finger foods and sodas for meeting and greeting past graduates and paying dues to the association. After the game the School will host the past graduates at Wilcox "A" with light refreshments and will have course works of the students on display.

A new banner with the new school name will be purchased for the tent setup at the game. We are looking into having TACAA merchandise available for sale at the tent and also will purchase shirts with the TACAA emblem for sell to members and the public. William Robertson will take the lead on getting the shirts. In regard to other TACAA merchandise, Wilford Ray offered to look into the cost of having rings designed for TACAA.

Communication-The website is scheduled for renewal with a charge \$99.00. Eric Archie is in the process of getting this completed for the organization.



- The bulk mail application for the organization is in the process of being filed to the Post Office.
- Motion was made and passed regarding the new mailing address for TACAA ( For receipt of membership payments to TACAA ) :  
The mailing address for the organization shall be:  
TACAA  
P.O. Box 91242  
Atlanta, Georgia 30364  
  
The Birmingham P.O. Box account and address shall remain in place with no changes.
- We are looking at how to streamline emails, we need to get and review important organization information and know what that information is.
- Motion made and passed that Eric Archie and Jateko Ashanti will be responsible for organization's website updates.
- Executive Secretary was selected at this meeting. William Robertson will be the Executive Secretary.
- The Federal Government has formally approved the new 501-(3) C non-profit organization and an account has been set-up at Citizen's Trust Bank. Motion was made and passed to close the old Citizen's Trust Bank account and use the new non-profit account for the organization. We have \$3351.21 available as general operating funds. We have a CD account, which shows \$5,934.50 available. We need to look at the CD, find out who is benefactor, what is turnover date and CD account vs. savings account. What is best financial instrument for use of this account? William Robertson will follow up on this item for recommendations.
- A Resolution was made and passed and specifies that the organization will open a new non-profit account @ Citizens Trust Bank with the designated Officers for checks signature to be the President, Secretary and the Treasurer.
- The By-laws Committee will look into the present membership dues and make recommendations or suggestions as to whether to scale down the costs for new graduates/members and participating members in the industry for less than 10 years.  
Paid Members 2010:  
Tarlee Brown  
Ben Cummings  
Cheryl Hawkins  
James Tweedy  
Norman Davis  
Major Holland  
Charles Williams



- The 2010/2011 Budget was discussed and recommendations to have it revised to have an additional item to include Scholarship Discretionary Funds for immediate use by the students (for course books, lab material/fees, etc.).  
The discussion included adjusting the proposed budget of \$10,000 upwards an additional \$4,000.  
The Committee accepted the proposed budget for \$14,000 for 2010/2011.  
The budget is to include item 7, Discretionary Scholarship Funds in the amount of \$4,000. (See below)

1. Operating Expenses - \$1,000.
2. ARCH/CSM Student Awards Banquet - \$500.
3. Restricted Scholarship Fund - \$5,300.
4. Alumni Bowl Homecoming Reception/Tent - \$1,000.
5. TACAA Founders Day-Alumni Awards - \$200.
6. Donation to New School of Robert R. Taylor ARCH/CSM – 2,000.
7. Discretionary Scholarship Funds - \$4,000.

William Robertson committed to helping to raise \$1,800 for item 7. William Robertson committed to provide \$600 this year for item 7. Barry Robinson committed to \$600 this year. Norm Davis committed to \$500 for item 7 for next year.  
The School will screen students and provide names of students with needs for item 7 to the Organization after August 25<sup>th</sup>, 2010.

- Brown Design Group will host the Atlanta Meeting in 2011(Date to be confirmed).
- Next Executive Meeting is scheduled for November 20, 2010 at the offices of Monumental Contracting Service, 425 19<sup>th</sup> Street, Ensley, Birmingham, Alabama 35218-1601  
(Phone: 205-788-6275)
- We welcome all comments and suggestions for the meetings to be held for the Organization. Sent to Mike Conley: email-cmikempac@aol.com.

## Executive Site Meeting Photos

